

RECORD OF PROCEEDINGS

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE MANSFIELD HEIGHTS WATER AND SANITATION DISTRICT

HELD

OCTOBER 27, 2022, 3:30 P.M., WAS HELD VIRUALLY VIA ZOOM.

ATTENDANCE:

The special meeting of the Board of Directors of the Mansfield Heights Water and Sanitation District was called and held, as shown, in accordance with Colorado law. The following directors were in attendance:

Richard Fullerton
David Brenman
Candice Goldstein
William Klingensmith
Graham Hollis

Also present:

Sue Blair; Community Resource Services of Colorado, LLC
Lisa Schwein; Kennedy Jenks

DIRECTOR'S ITEMS

Call to Order. Director Fullerton chaired the meeting and noted a quorum of the Board was present and therefore called the meeting to order at 3:32 p.m. Upon motion duly made, seconded, and unanimously carried.

Agenda. Upon motion duly made by Director Fullerton seconded by Director Goldstein, and upon vote unanimously carried, the Board approved the agenda, as presented.

SYSTEM MAINTENANCE:

Update on Communication with Participating Districts: Ms. Blair reported that Devonshire suspended its sump pump inspections during COVID. Darcy Beard is now managing the Devonshire and she has indicated that they do plan to finish the inspections over the next year. There has been no movement by Cherry Hills San or Cherry Hills North to implement sump pump inspections to her knowledge. No one to date has received any response to the letter that was sent to the participating districts.

Taps North of Mansfield: Ms. Blair reported that 1 Cherry Blossom Lane will be excluded from Mansfield and will be served by Cherry Hills Sanitation. Once the Exclusion Petition is received, a public hearing will be scheduled. Cherry Hills Sanitation has agreed to investigate the inclusion of 21 Cherry Lane. Pipe elevations will be surveyed.

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2022 Recommended Maintenance. Ms. Schwien reviewed the results of the 2022 maintenance projects for Basins 1, 2 and 3. Approximately 12,500 lineal feet of line were videotaped, cleaned and jetted as needed.

FINANCIAL MATTERS:

2023 Budget Hearing. Chairman Fullerton opened the public hearing to consider the proposed 2023 Budget and discuss related issues.

It was noted that the publication of notice stating that the Board would consider adoption of the 2023 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to this public hearing. No public comments were received, and the public hearing was closed.

Ms. Blair reviewed the 2023 proposed budget with the Board.

Following discussion, the Board considered the adoption of the Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Set Mill Levies (for the General Fund at 0.000 mills, for a total mill levy of 0.000 mills).

Upon motion duly made by Director Fullerton, seconded by Director Goldstein and, upon vote, unanimously carried, the Resolution was adopted, as discussed, and execution of the Certification of Budget and Certification of Mill Levies was authorized, subject to receipt of final Certification of Assessed Valuation from the County on or before December 10, 2022. Ms. Blair was authorized to pass the Certification of Mill Levies to the Board of County Commissioners of Arapahoe County and the Division of Local Government, not later than December 15, 2022. Ms. Blair was also authorized to transmit the Certification of Budget to the Division of Local Government not later than January 30, 2023.

Certifying Delinquent Accounts Public Hearing. Chairman Fullerton opened the public hearing to certify the delinquent accounts.

It was noted that those homeowners being certified were notified of the hearing and their delinquency via certified mail. No homeowners were present, no public comments were received, and the public hearing was closed.

Director Fullerton moved to approve the certification of the listed homeowners as delinquent and to submit the list to the county for collection. Upon a second, by Director Goldstein, a vote was taken, and the motion carried unanimously.

ADMINISTRATIVE MATTERS:

2023 Administrative Resolution. Ms. Blair presented the 2023 Annual Administrative Resolution to the Board for approval. Following review, upon motion duly made by Director Fullerton, seconded by Director Goldstein, and

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upon vote unanimously carried, the 2023 Annual Administrative Resolution was approved, as presented.

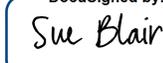
May 8, 2023, Regular Election/Resolution. Ms. Blair reported that the terms of office for Directors Klingensmith and Brenman will expire in May 2023. Following review of the 2023 Election Resolution, upon motion duly made by Director Fullerton, seconded by Director Goldstein, and upon vote unanimously carried, the 2023 Election Resolution was approved, as presented.

Minutes. Following review, upon motion duly made by Director Fullerton, seconded by Director Hollis, and upon vote unanimously carried, the September 7, 2022, minutes were approved as presented.

OTHER BUSINESS: None presented.

ADJOURNMENT: There being no further business to come before the Board, the meeting was adjourned at 5:12 p.m.

Respectfully submitted,

DocuSigned by:

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Secretary for the Meeting