

RECORD OF PROCEEDING

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF:

MANSFIELD HEIGHTS WATER AND SANITATION DISTRICT

HELD TUESDAY, MARCH 24, 2026, AT 3:00 P.M.

ATTENDANCE:

The special meeting of the Board of Directors of the Mansfield Heights Water and Sanitation District was called and held on Tuesday, March 24, 2026, at 3:00 p.m. at the offices of Community Resource Services, 7995 E. Prentice Avenue, Suite 100, Greenwood Village, CO, in accordance with Colorado law. In addition, a Zoom link was available for those directors who could not attend in person. The following directors were in attendance:

Richard Fullerton, President
Graham Hollis, Treasurer
Candice Goldstein, Assistant Secretary
David Brenman, Assistant Secretary

It was noted that Director William Klingensmith had resigned from the Board, and the Secretary position is currently vacant.

Also present were:

Sue Blair, District Manager; Community Resource Services, LLC
Carlos Arreola-Karr, District Manager; Community Resource Services, LLC

I. DIRECTOR'S ITEMS:

A. Call to Order

Director Fullerton noted a quorum of the Board was present and therefore called the meeting to order at approximately 3:04 p.m.

B. Agenda

The Board reviewed the agenda and agreed to take the discussion items in a different order for purposes of discussion. No motion was made regarding the change in order.

C. Discussion Regarding Board Vacancy

Director Fullerton led the discussion regarding the current Board vacancy following the resignation of Director Klingensmith. The Board discussed potential replacement candidates identified by Directors Brenman and Goldstein. Director Brenman addressed his familiarity with one potential candidate and his qualifications, and Director Goldstein identified an additional individual with strong ties to the community. Director Hollis indicated he would defer to those with greater familiarity with the candidates.

The Board discussed the benefit of identifying multiple interested individuals and allowing for follow-up discussions prior to making a selection. Directors Brenman and Goldstein agreed to contact the prospective candidates and coordinate follow-up discussions with Director Fullerton, as appropriate. No formal action was taken.

D. Update Regarding Metro Water Recovery Charges

Ms. Blair led the discussion regarding Metro Water Recovery charges and provided an overview of recent information affecting wastewater treatment costs. Ms. Blair discussed current surcharge estimates and noted that Metro appears to be refining its billing methodology by relying more heavily on actual historical data rather than ongoing re-estimation.

The Board discussed the potential implications of these changes, including the relationship between reduced flows and largely fixed treatment costs, and the potential effect on future rates. Additional discussion occurred regarding the anticipated timing for further clarity on Metro billing. No formal action was taken.

E. Vulnerability of Force Main and Backups

Director Fullerton led the discussion regarding the potential vulnerability of the District's lift station and force main. Director Fullerton reported that he had spoken with the District's engineer, Lisa, regarding whether a surcharge event or system failure could result in backups impacting homes served by the lift station.

Ms. Blair provided additional context based on that discussion and prior coordination with the engineer. It was noted that, while backflow prevention mechanisms may exist within the system, a potential risk could arise in the event of pump failure, particularly during periods of elevated groundwater or system stress. The Board discussed the possibility that such an event could impact multiple homes within the service area and considered, at a high level, potential mitigation concepts, including additional storage capacity or infrastructure improvements near the lift station.

The Board expressed interest in further evaluation of system vulnerabilities and requested that staff coordinate with the District's engineer to better understand potential risks, mitigation options, and associated costs. No formal action was taken.

F. Update Regarding Outreach to Districts Who Are Uncooperative in Pursuing Inspections

The Board discussed ongoing outreach efforts to neighboring districts that have not cooperated in pursuing inspections intended to reduce surcharge risk. The Board acknowledged that this issue remains active and continues to be tied to broader regional sewer system concerns. No formal action was taken.

II. FINANCIAL MATTERS:

A. Review and Accept February 28, 2026 Financial Statements and Cash Position

Ms. Blair reviewed the financial statements and cash position for the period ending February 28, 2026. After review and discussion, and upon motion by Director Hollis and seconded by Director Goldstein, a vote was taken, and the financial statements and cash position were accepted.

B. Ratify/Approve Payables from October 2025 through March 2026

Ms. Blair reviewed the payables presented for ratification and approval. After review, and upon motion by Director Hollis and seconded by Director Goldstein, a vote was taken, and the Board ratified and approved the payables as presented.

C. Review and Accept 2025 Audit Exemption Application

Ms. Blair presented the 2025 Audit Exemption Application and provided background regarding the District's eligibility and the State's filing requirements. After review, and upon motion by Director Hollis and seconded by Director

Brenman, a vote was taken, and the Board approved the Audit Exemption Application as presented. Staff noted that signatures from a quorum of the Board would be required for submission.

III. ADMINISTRATIVE MATTERS:

A. Review and Approval of Minutes of the October 16, 2025 Special Meeting

The Board reviewed the minutes of the October 16, 2025 special meeting. After review, and upon motion by Director Brenman and seconded by Director Hollis, a vote was taken, and the Board approved the minutes as presented.

IV. OTHER BUSINESS:

A. Denver Water Increases

The Board discussed Denver Water increases as an informational item. No formal action was taken.

V. ADJOURNMENT:

There being no further business to come before the Board, the meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Carlos Arreola-Karr

Secretary for the Meeting